



Back-up Credit Card/Debit Card Authorization Form

In the event that my account is more than five days past due, I authorize Little Hands Learning Center – Ma-Mère Institute to charge my credit card on file for any past due account balances and any applicable late fees. I also authorize the 3.5% processing fee of the total balance. Please Note that this form is required by all families at the time of enrollment. I agree to maintain a current and active credit card at all times on file at the school to assist LHLC- Ma-Mère Institute with collections on my account.

(All sections/highlighted areas must be completed below. This is a required enrollment document.)

Child's Name

Credit Card Number

Expiration Date

Billing Zipcode

CVVC

(Last 3 digits on back of card or 4 digits on AMEX)

Cardholders Name

Type of card (AMEX/MC/Visa/Discover)

Cardholders Signature

Date